

XVITH WORLED ECONOMIC HITSORY CONGRESS DELEGATE REMINDER

Dear WEHC 2012 Participant,

We are looking forward to welcoming you to Stellenbosch very soon! Please read this message carefully – it contains important logistical information concerning the congress.

CONGRESS DATES

9-13 July 2012. Registration opens on 8 July at 14h00. Please see the programme <u>here</u>.

CONGRESS LOCATION

Stellenbosch University

Address:

Kruiskerk and Kruiskerk Khaya: Corner of Ryneveld and Victoria Streets

Arts Building: Corner of Ryneveld Street and Merriman Avenue

Ou Hoof Gebou: Ryneveld Street

Phone:

+27 21 808 9111

Campus map: here

Directions from the airport: here

PERSONAL DETAILS FOR NAME TAGS

Please carefully check your personal details on your invoice or by logging into the registration system using your personal username and password. This is how you will be referred to on your name tag (first name, last name, organisation and country).

You can make your own changes to your personal details until Monday, 2 July by logging into the registration system here.

Thereafter you will need to alert the Congress Secretariat if you require any changes.

AIRPORT TRANSFERS

You are responsible for making your own airport transfer arrangements, and the cost will be for your own account. It is *strongly* recommended that you pre-arrange your airport transfer prior to your arrival in Cape Town in order to guarantee availability. Transfers can be booked directly <u>here</u>.

Alternatively, arrangements can be made with your place of accommodation, but this may be more expensive.

WEATHER AND DRESS

It is winter in South Africa at the time of the congress and temperatures can vary. Cool, windy and rainy days characterise winter, with daytime average temperatures ranging between 10 and 20 degrees Celsius. But some chilly

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days with temperatures below 10 degrees can be expected in mid-winter, and at night time temperatures range from the mid-teens to 0 degrees. So prepare for the cold: dress warmly with waterproof clothing and bring an umbrella!

Smart casual dress is recommended for congress sessions and all social events. Flat shoes are recommended for the Welcome Dinner due to uneven ground. Casual dress is appropriate for tours, and don't forget a hat and sunscreen and something warm. Please note that the congress venues do not have central heating.

REGISTRATION

All WEHC 2012 participants, including delegates, accompanying persons, session organisers, presenters, exhibitors and sponsors must register and pick up a name tag before attending any congress events. Your name tag is required for access to all congress events so be sure you have yours with you at all times.

Upon registration delegates will receive a delegate bag, notepad, pen and congress handbook (including the programme).

Location:

Kruiskerk Khaya – on Sunday afternoon and Monday morning until 10h00 Arts Building Foyer outside Room 206 – on Monday after 10h00 through Friday at 17h00

Hours:

Sunday, 8 July (14h00-17h00) Monday, 9 July (07h30-17h00) Tuesday, 10 July (07h30-17h00) Wednesday, 11 July (07h30-17h00) Thursday, 12 July (07h30-17h00) Friday, 13 July (07h30-17h00)

ACCOMMODATION

If you have booked accommodation via the Congress Secretariat, all the relevant information will be included in your confirmation email. Please check the website here for the contact details and address of your accommodation.

ACCOMPANYING PERSONS

After you have registered, please check your day tour details at the Tour Desk (in the registration area). Registered accompanying persons are invited to attend the Plenary Sessions, the Welcome Dinner and the Book Launch as part of your package. You can also attend the Cultural Evening but note that this requires the purchase of a ticket. Your package also includes two daytime sightseeing tours — a walking tour of Stellenbosch and a wine and chocolate tasting at a local vineyard. Please note that congress refreshments are not included in the accompanying persons package.

CONGRESS PROGRAMME, PROCEEDINGS AND MATERIALS

The latest congress programme is available on the WEHC 2012 website here.

Prior to the congress, use the congress website to review and download the programme, abstracts and papers. Please note that session abstracts will not be printed in the congress handbook so you are encouraged to read them online before the congress and print personal copies as necessary.



Visit the online programme resource to search for sessions and download abstracts and papers using the search function here.

SESSION ORGANISERS AND SPEAKERS

PowerPoint presentations will be uploaded to the session rooms from a central location: the Speaker Prep Room. All speakers are asked to deliver their PowerPoint to the Speaker Prep Room before their session. Please bring your presentation with you on a memory stick and take it to the Speaker Prep Room located in Room 212 of the Arts Building as soon as possible. You will be able to review your PowerPoint and make changes if necessary and the room will be staffed by technicians who can assist.

If you have any questions regarding your session or what to expect as a speaker, please contact the Programme Secretariat on sessions@wehc2012.org.

CONGRESS LANGUAGE

The official language of the congress is English. There will not be any interpretation of plenary sessions. Session organisers are responsible for arranging any interpretation that they require for their sessions.

MEALS AND REFRESHMENTS

Refreshments (tea breaks) will be served in the Arts Building Portico mid-morning and mid-afternoon, Monday through Friday. Please note that daily congress refreshments (tea breaks) are reserved for delegates, speakers and exhibitors. They are not included in the accompanying persons package.

Lunch is not included in registration fees. During the lunch break delegates are invited to explore the quaint village of Stellenbosch and its many restaurants and cafes. Alternatively, a selection of eateries will be set up in the tea break area outside of the Arts Building serving different types of food on a cash basis. The Neelsie Student Centre is also within close walking distance and features a number of small cafes.

The Welcome Dinner on Monday takes the form of an African Feast with a wide-ranging buffet and a selection of beverages including beer and wine.

No refreshments will be on offer at Tuesday's Book Launch.

The fare at the Cultural Evening on Wednesday will comprise proudly South African cuisine. Six wine farms will be present to do tastings. There will be a cash bar for beverages.

TRANSPORT IN AND AROUND STELLENSBOSCH

Stellenbosch is a very walkable town so for the most part transport should not be required. If however you would require transport, the cost of which will be for your account, there are a few options.

Minibus taxis can be hailed at taxi ranks, however they are often crowded and operate along set routes, so you may prefer a private taxi. These can be arranged through your place of accommodation or directly with:

Private Taxis

Adventure Shop	Bettina Shuttle and Tours
Tel:+27(0)21882 8112/3	Tel: +27 (0)21 887 0702

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Email:info@adventureshop.co.za Cell: +27 (0)82 076 2958

Website: www.adventureshop.co.za
Email: info@bettinashuttle.co.za
Website: www.bettinashuttle.co.za

Please note that it is recommended that you book a taxi within office hours (08h00 - 17h00) if you will require transport very early or in the evening as drivers may not be on stand-by after hours.

PARKING

There is plenty of on-street parking available in Stellenbosch during the university holidays. Please note that no provision has been made by the Congress Secretariat for parking for private cars.

INSURANCE

Participants are responsible for their own loss of property, cancellation expenses and legal liability and it is recommended that you take out the appropriate insurance.

MORE ABOUT CAPE TOWN AND SOUTH AFRICA

In preparation for your visit to our vibrant country the WEHC 2012 Congress Secretariat has put together some helpful resources to assist with your planning.

For a quick overview of South Africa, please click <u>here</u>. You'll find links to South African tourism websites. And don't forget to visit our Cape Town page <u>here</u> for information on the "Mother City" – as well as the Stellenbosch page <u>here</u>.

Our extensive Travel and Tours pages include useful information on <u>flights to South Africa</u>, <u>transport</u> information and travel tips.

DO YOU TWEET?

Find us on <u>Twitter</u> at @WEHC2012 and join the #wehc2012 conversation. Also, become part of the WEHC 2012 community on <u>Facebook</u>.

SAFE TRAVELS!

We look forward to welcoming you to Stellenbosch, South Africa. Please do not hesitate to contact us on info@wehc2012.org if you have any questions.

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